

Cordele Judicial Circuit Data Exchange Meeting Minutes

February 23, 2007

The meeting was held at 10 a.m. in the Crisp County Law Enforcement Center located at 196 Hwy 300, Cordele , GA 31015.

Minutes from previous meeting: The minutes were approved with no changes.

Indictment, accusation and order for dismissal exchanges: Sara Brown of Metatomix reported that these exchanges are flowing out of the District Attorney's office, but we are still waiting on Icon to pick up the accusations and indictments at the Clerk's office so that the necessary case number can be added before we can send them out to the other agencies. Alice Fowler could not attend the meeting, but requested that Andy and Sara contact her about the triggering event for sending the indictment from her system to the Superior Court Clerk system because the current implementation requires her to take extra steps for each case that she didn't have to take before. Jean Rogers, a representative from Icon, and Jay Harrell of PAC will also be invited to participate in the call.

Bond notification exchange design and release plan: The local group has made no progress toward resolving the issue of whether bond is set at the case level or at the charge level and who adds the statutory surcharges. Judge Pfeiffer pointed out that the legislative mandate is for adding charges "per case," but does not define a case. Jean Rogers volunteered to discuss this issue with the Sheriff in order to move toward resolution. Sara recommended that all four counties agree to a common approach that they will use for setting bond and noted that the ideal solution would see the full bond including surcharges set in the Magistrate Court. Judge Pfeiffer pointed out that traffic citations will pose a special problem because the Sheriff's CMS, which allocates bond per charged offense, cannot handle citations, yet they are part of the bond equation.

Booking report data elements: Andy distributed the list of proposed data elements to the Police and Sheriff representatives in the room. They agreed that the list captured most of their needs, but would like to add alias and tattoo fields. Chief Orrick said he would initially like to be able to exchange booking report information from his system as well as to it. This was not contemplated in the original exchange design, but he hopes to eventually alter local business processes to reflect the original exchange design.

Production Status Matrix: Lee distributed copies of Sara's production status matrix which shows the roadblocks currently stalling progress on the data exchange project. He informed the group that some local vendors are reluctant to comply with requests from Andy and Sara and some local participants are likewise having difficulty getting access to their systems for the data exchange server. He asked that, where possible, local representatives at this meeting should take these roadblocks as action items to pursue before the next meeting and that we should have a status call before the next meeting to check progress on these specific items. Everyone agreed to have the call on March 15, if it was still necessary at that time.

Dooly County Magistrate: Andy reported that he has been unable to get a status update directly from Byron Branch of the AOC, who is managing the Dooly Magistrate's CMS migration. Judge Willis was not able to attend the meeting but did update Andy that the AOC was working on the migration, but there is no ETA for completion. Marla Kosier of GPDSC volunteered to ask Jorge Basta of AOC about the status of this migration on a conference call she already has planned with him next week.

Dooly County jail list: Police Central has scheduled an upgrade for the Dooly County Sheriff system on Tuesday, 2/27, during which they should also set up the tables we need to create the on-line jail list. If the upgrade occurs as scheduled and is successful, the jail list should be up in two weeks.

Ben Hill Magistrate Court Update: Andy reported that an IT contractor for Ben Hill County contacted him and was going to open port 1969 for connecting to the Magistrate's Icon server. Unfortunately, we are still unable to connect to the server using that port, and Andy has no contact information for the technician. Judge Pfeiffer volunteered to call Judge Ely after the meeting about this issue.

Fitzgerald Police Department: Andy reported that he has been in contact with Pedro Young of the Fitzgerald Police Department about connecting to their MDS server, but so far there has been no resolution. Pedro says that the server is not behind a firewall, but we are still unable to connect. He has installed PCAnywhere on the server so that MDS can log in to set up the access, but MDS has so far not done this and in any case it may not be their responsibility. John Crow of Crisp County I.T. suggested the server may be behind a simple home router, which acts as firewall, and volunteered calling over to ascertain the situation.

Wilcox Magistrate: Andy reported that Wilcox warrant exchanges are ready to go live and should be active by mid next week. He and Sara have tried to contact Judge Dorsey to offer to show him how to import incident reports and approve warrants, but have been unsuccessful. Judge Pfeiffer volunteered to show Judge Dorsey how to use the system once it is live in Wilcox County.

Abbeville Police Department: Andy reported that he has been unable to contact any technical representative to open a port to connect to the MDS server in Abbeville. Judge Pridgen suggested that we should bring Rochelle on instead of Abbeville because even though Abbeville is the County seat, Rochelle is the biggest municipality in Wilcox County. Judge Pridgen suggested Andy contact Keith McDuffie of the Rochelle Police Department.

Vienna Police Department: Stacey Adams of the Vienna Police Department reported that they are working on opening the necessary port for the data exchange project to connect to their MDS server.

Other Business: The group agreed to a conference call on March 15 to update action items resulting from this meeting. Sara will get the call in number and Andy will distribute it to the group.

Next meeting date: Thursday, March 23 at 10 a.m. in the Crisp County Courthouse.

Meeting Attendees:

Judge Pridgen
John Crow
Stacey Adams
Tripp Fitzner

Judge Pfeiffer
Jean Rogers
Marla Kosier
Lee Hampton

Randy Lamberth
Melanie Davis
Sara Brown
Andy Hulseley